

Student Timeline

Freshmen Year:

Attend and pay close attention to requirements/information shared at Freshmen Orientation

Take required courses for graduation

Take 9th grade Social Studies MEAP Test (October)

Update your EDP and take the career assessment seriously

Utilize Freshmen Transitions to refine your interests

December and April- If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Take your studies seriously and keep good grades and set academic goals

Every other year 2012, 2014, etc. 9th/11th graders will take the MiPHY Survey. See www.michigan.gov/miphy

Meet with Ms. Sitarz to plan

Attend Awards Night if you get a letter via US Mail

Discuss how to pay for college with your parents

Begin gathering information on career fields that interest you

Take summer school if you have failed more than 1 class

Sophomore Year

Make a list of features you want in college

Possibly, take the PSAT if you are in the top of your class (see Ms. Sitarz in September)

Examine the college information resources

Update your EDP and take the career assessment seriously

Begin making a list of schools to examine more carefully

Contact admissions offices to gather brochures/browse websites

December and April- If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Visit Jackson Area Career Center (Feb.) and look at classes that would meet an area you are interested in for a career

Fill out JACC enrollment form if you want to attend there as a junior/senior- turn in to Ms. Sitarz Feb – March 10!

Take the PLAN test (March)

Make sure when registering for junior year classes, you have met with Ms. Sitarz and know what you need. (April-May)

May or June:

If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Take summer school if you have failed more than 2 classes

Meet with counselor to do your course requests and conference about which classes are best for you

Attend Awards night if you get a letter via US Mail

Sign up (end of May) to take the PSAT as a Junior

June, July, and August:

Study for the PSAT if you signed up

Consider a summer job or volunteer experience to build your resume

Junior Year

September:

If you haven't already, see counselor to sign up for PSAT

Check dates and locations for local college fairs (Attend GLHS College Fair)

Visit ACT, PSAT testing websites for free practice tests

Update your Career Cruising EDP and the more detailed the better

October:

Attend College fairs

Attend College Night at Jackson Community College

Take the PSAT

Meet with counselor to talk about your interests

November:

Refine your lists of schools

Possibly attend Senior Portfolio Night to prepare for what you will be required to do your senior year

Compare and contrast admission policies, academic programs, and placement opportunities for each school

December:

Examine PSAT results and discuss with counselor and your parents

If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Begin working on areas that need improvement (Identified from PSAT) for MME testing

Explore career fields that you are interested in, and what training is required (see Career Cruising)

Talk to counselor about job shadowing

January and February:

Go to GLHS Financial Aid Night

See Ms. Sitarz if you are not attending the career center currently **but want to** as a senior

Continue to narrow down the number of schools you are interested in

Find out each school's application process

March:

Prepare for AP exams if you are taking a class

Take the MME including the ACT

April:

This is a good time of year to visit college campuses

If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Every other year 2012, 2014, etc. 9th/11th graders will take the MiPHY Survey. See www.michigan.gov/miphy.

Obtain Pre-Candidate questionnaire for ROTC program if your interest lies there

See Ms. Sitarz for summer school options if you are short credits to graduate

Get ACT scores back/ meet with Ms. Sitarz and discuss what your scores mean

May:

Re-take ACT if you are not happy with your scores

Take AP Exams

Attend Awards Night

If you have received any scholarships/awards outside of GLHS, be sure to share with Ms. Sitarz

Look into, fill out [dual enrollment form](#), and meet with Ms. Sitarz for [college classes](#) in the fall

Carefully look over your schedule and note and changes that will need to be made for graduation purposes

June:

Make arrangements for more campus tours

Make a deadline calendar for the colleges you plan to apply to and what needs to be done when

June, July, and August:

Continue to visit colleges

Consider summer job or volunteer experience that will build your resume

If applying through the Common App, begin completing the short answer parts

Draft application essays (senior year will be busy, so be proactive during your summer)

Finalize your college list to 6-10

Begin scholarship searches/ applications and write essays for those that will be available

Develop a resume- you will need a detailed one for letters of recommendation for college apps, as well as Senior Trans.

Gather letters of recommendation; teachers will appreciate the forethought and time to complete it

Memorize your social security number

Early AUGUST- look for letter sent home via US Mail stating schedule change hours

Sign up to schedule online classes with Mr. Thompson

Meet with Ms. Sitarz to turn in transcripts from credits made up over summer

Senior Year**September:**

Update your EDP

Retake the ACT if needed

Meet with colleges during their high school visits

Check for college fairs, and attend GLHS College fair

Apply for scholarships

October and November:

Senior Portfolio Presentation Night

Attend College Night at Jackson Community College

Attend college fairs

Have applications completed/submitted for your final 6 colleges

Request GLHS transcripts through Parchment.com

Meet with Ms. Sitarz for final audit

December and January:

Don't forget to check out and APPLY for Jackson Community Foundation Scholarships
(<http://www.jacksoncf.org/scholarships.html>)

Request a PIN for the FAFSA

If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Attend GLHS Financial Aid Night

Sign up for night school if you need extra credits for graduation (see Ms. Sitarz)

Sign up in Ms. Sitarz office for JCC Orientation Day to finalize application to JCC if attending

Work to complete the FAFSA as soon as possible

See grades and schedule for second semester and make schedule changes accordingly so you can graduate

Request GLHS 1st semester updated Transcripts to be sent through Parchment

Continue to apply for scholarships

February:

Request Mid-year Transcripts through Parchment.com

Submit FAFSA

ALL JCF Scholarships due

March:

Apply for Jackson Community College scholarships

Register with counselor to Take AP Exams

Local Scholarships are available in the HS office

Contact a recruiter for ROTC scholarship information or if you are in the JROTC Program at JACC see Cor. Lapham

Begin studying for AP Exams

April:

If you will not be graduating, meet with Ms. Sitarz to talk about a 5th year or plans beyond June

Turn in any scholarship recipient letters you receive to Ms. Sitarz, to have them in the Graduation Program or have it presented at Awards Night (Now through MAY)

If attending JCC in the fall, check your email

If you are over in attendance, begin making days up in detention (Speak with Ms. Sitarz)

Expect to have received all letters of acceptance/non-acceptance from colleges

Make final visits to colleges

Select the school of your choice

Notify the College

May:

If you are part of the Top Ten, turn in the following to Ms. Sitarz: Photo, Parents names, city they live in, the college you plan to attend, and your plan of study/career

Attend Awards Night

Take AP Exams

Request GLHS final transcripts are sent to the school you are attending through Parchment

Register for JCC courses with college rep at GLHS

Submit final transcript requests through Parchment.com

Summer before college:

Finalize college budget

Attend freshmen orientation

Info adapted from Next Step U Magazine (www.NextStepU.com), College Board, and College And Career Crunch