



## **Grass Lake Community Schools Superintendent Search Timeline**

**April 11, 2024**  
6:00 p.m.

**Board Workshop: Planning**  
Review search process  
Review of calendar/timeline  
Preliminary posting information and salary range

**April, 2024**

**Stakeholder Input**  
Online Survey open April 12 – 19  
Stakeholder Input Sessions April 22  
Community Forum April 22 at 6:00 p.m.

**April 22, 2024**  
6:00 p.m.

**Candidate profile**  
Board to review stakeholder input and develop candidate profile. Review contract.

**May 21, 2024**

**Application Deadline at 4:00 p.m.**

**May 28, 2024**  
7:00 p.m.

**Board Workshop: Interview Prep**  
Screening of applications  
Review of interview questions  
Interview preparation  
Finish work on superintendent contract

**June 4, 2024**  
6:00 p.m.

**Initial Interviews – 6:00 p.m. to 9:00 p.m.**

**June 7, 2024**  
6:00 p.m.

**Initial Interviews – 6:00 p.m. to 9:00 p.m.**  
Select finalists after candidate interviews.

**June 14, 2024**  
6:00 p.m.

**Second Round Interviews – 6:00 p.m. to 9:00 p.m.**  
Selection of Superintendent (possible after interviews)

**June 17, 2024**

**Contract Approval (date approximate)**

**July 1, 2024**

**New superintendent officially begins**