

Grass Lake Community Schools Enrollment Information

To register, we will need the following information:

- 1) Child's full first, middle and last legal name
- 2) Child's date of birth
- 3) Both parents' first and last names - if applicable
- 4) Full physical address of child including zip code
- 5) A parent contact email address and which parent it is for
- 6) Whether you are applying for school of choice. If you are school of choice, what school district do you live in?
- 7) Parent phone number and which parent it is for
- 8) Tell us if your child has an Individualized Education Plan (IEP), or if he/she receives other special services.

- Application for enrollment. You may fill out an online application by going to <https://registration.grasslakeschools.com/site.php>. Choose the appropriate building, and then click on "Enroll" to set up an account and fill out the application. It is not necessary to print a copy of the online registration form after submitting it. We will access it online.

Grades K-5: George Long Elementary School

Grades 6-8: Grass Lake Middle School

Grades 9-12: Grass Lake High School

Following are the documents required for registration.

- Original birth certificate and one copy (must see original)
- Immunization record. All immunizations must be completed by the first day of school or your child will not be able to start school on the first day.
- Vision Screening proof sometime in the last three years
- Two Proofs of Residency if you are in Grass Lake district (not a driver's license, but a copy of a bill, tax record, etc.)
- Small, recent photo of your child (no bigger than 2 x 2 please)
- If you have a school-of-choice student, a [school-of-choice form](#) is required, but not a proof of residency.
- Students enrolling at Grass Lake High School will need a copy of their transcript from the school district they are transferring from.

If you have questions, please email or call our administrative assistants:

George Long Elementary School: Christy Broderick. 517-867-5590.

Christy.broderick@grasslakeschools.com

Grass Lake Middle School: Kim Brown. 517-867-5550. Kim.brown@grasslakeschools.com

Grass Lake High School: Charlene Herrera. 517-867-5570.

Charlene.herrera@grasslakeschools.com