

Substitute Teachers are Needed!

Grass Lake Community Schools is currently recruiting SUBSTITUTE TEACHERS. You can work with children AND get paid! Below are the parameters:

- 1) Requirements – A minimum of 90 credit hours (in any subjects) from a college, university, or community college. A successful background check must also be completed.
- 2) Pay - \$80.00 per day
- 3) To Register – Prospective substitute teachers must register with EduStaff. Please click on the following link to apply with EduStaff:

<https://apply.edustaff.org/default.aspx?createnew=1>
- 4) Fingerprinting Procedure – All persons working in this capacity must have results of their State of Michigan fingerprints on file in our district to accept an assignment. Criminal record checks must also be completed.

To arrange for an appointment for fingerprinting, call the Jackson County Intermediate School District (JCISD) at 517-768-5209. Please inform them that you are being fingerprinted as a substitute teacher. You will be required to present a printed Livescan Form received as part of the EduStaff application process.

The JCISD offices are located at 6800 Browns Lake Rd., Jackson, Michigan. Cost is \$50 (cash, credit, and debit only. No checks.)

If you have approved fingerprint results on file at another school district, please inform EduStaff during the application process.

For Additional Information, please contact:

Grass Lake Community Schools
899 S. Union St.
Grass Lake, MI 49240
Phone: (517) 867-5540
Fax: (517) 522-8195
8:00 a.m. – 4:00 p.m. Monday-Friday